

CONSTITUTION OF THE
MECHATRONIC SYSTEMS ENGINEERING
STUDENT SOCIETY
OF
SIMON FRASER UNIVERSITY



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Terms of Reference

1. **MSESS** Mechatronic Systems Engineering Student Society
2. **Executive Council** The elected body that manages all business of the MSESS
3. **Executive Member** A member of the MSESS that sits on the Executive Council
4. **Regular Member** Any member of the MSESS
5. **General Meeting** A meeting for all members of the MSESS. Called in order to adopt constitutional amendments, present the annual report, recall executives, receive general direction, and promote large-scale discussions
6. **Regular Meeting** A meeting called to address regular business of the MSESS
7. **SFSS** Simon Fraser Student Society
8. **SFU** Simon Fraser University
9. **MSE** Mechatronic Systems Engineering
10. **ESSS** Engineering Science Student Society
11. **CSSS** Computer Science Student Society
12. **SEESS** Sustainable Energy Engineering Student Society
13. **SSSS** Software Systems Student Society
14. **AGM** Annual General Meeting
15. **FAS** Faculty of Applied Sciences
16. **SLC** Student Liaison Committee

Title I: The Constitution

Article 1: Name

1.1 The official name of the Society shall be the Mechatronic Systems Engineering Student Society (“MSESS”).

Article 2: Purpose

2.1 The purpose of the MSESS shall be:

- i) To promote school spirit.
- ii) To improve the quality of education in conjunction with the Engineering Science Faculty at Simon Fraser University.
- iii) To develop MSESS members’ interests in extra-curricular activities.
- iv) To take an active role in promoting Engineering as a profession.
- v) To maintain communications with other Engineering groups and professional Engineering associations.
- vi) To provide MSESS members with a platform for enhancing their organisational and leadership capabilities.
- vii) To represent the interests, and to resolve the issues of the members of the MSESS as relating to MSE at Simon Fraser University’s Surrey Campus, to all groups outside of the MSESS including the ESSS, CSSSS, SSSS, SEESS, SFSS, MSE Department, and University Administration as required.
- viii) To promote communication between graduate and undergraduate students.

Article 3: Membership

Section 1: Categories of Membership

1.1 Regular Members

Regular membership in the MSESS shall be extended to all students within the Mechatronic Systems Engineering program based at SFU’s Surrey campus and shall include:

- i) Current SFU students who in one of the previous three consecutive semesters were:

I. Declared Majors

II. Declared Minors

III. Honours Students

ii) Any current SFU student that is enrolled in any course offered by the Mechatronic Systems Engineering program within the School of Mechatronic Systems Engineering.

1.2 Executive Members

The executive members of the MSESS shall be elected by the members of the MSESS and shall be registered as a Declared Major, Honours, Minor, or Undergraduate Student in the Mechatronic Systems Engineering program

1.3 The President

The President shall have completed, at SFU, at least 50 credit hours toward the Mechatronic Systems Engineering Degree or Honours Mechatronic Systems Engineering Degree and either have completed at least one term in a Vice-President position or SFSS Council Representative position or received a nomination that includes no less than three (3) members of the outgoing Executive Council.

1.4 The Vice President Academics

Vice-President (“VP”) Academics shall have completed, at SFU, at least 50 credit hours toward a Major or Honours Mechatronic Systems Engineering Degree.

1.5 Honorary Members

An honorary member shall be a person who is a graduate student of the School of MSE at SFU and recommended by unanimous vote at a Regular Meeting and approved by unanimous vote by the Executive Council.

Section 2: Termination of Membership

2.1 Membership is immediately terminated upon:

- a) Expulsion,
- b) Convocation,
- c) Required to Withdraw from studies,
- d) Transfer to another program, or
- e) Transfer to another university.

Section 3: Rights of A Member

3.1 Regular Members have the right to attend and participate in all activities of the MSESS.

3.2 Regular Members will have voting rights at regular meetings and general meetings.

3.3 Honorary Members shall have the right to attend and participate in all activities of the MSESS, with the exception of Elections, and they shall be prohibited from holding any position, whether elected or otherwise, in the MSESS.

3.4 Honorary Members shall have no voting rights in any meetings or committees.

Article 4: Executive Council

Section 1: Duties And Responsibilities

1.1 Every member of the executive council shall be responsible for the following:

- a) Be a member of MSESS for the duration of the term,
- b) Must not occupy more than one position at a time,
- c) Serve a term from May 1st through April 30th of the elected year,
- d) Work in tandem with the Incoming Executive from the ratification of the elections until April 30th of that year,
- e) Provide the Incoming Executive member with a detailed transitional plan with the required information necessary to carry out their duties.

1.2 A member of the Executive Council may be removed from office for any of the following:

- a) Resignation,
- b) Two unexcused, consecutive absences from meetings or three unexcused absences within a semester,
- c) Unsatisfactory performance according to a petition signed by 25 Members and must be passed by a two-thirds majority vote at a Regular Meeting with an increased quorum of 40.

Section 2: President

2.1 The President shall oversee all operations of the MSESS, guide the executive members, and shall oversee interactions with faculty members, corporate entities and professional organisations.

2.2 Notwithstanding to 2.1, the responsibilities of the President shall include the following:

- a) Guide the Executive Council to ensure all Executive members are fulfilling their roles,
- b) Act as the Chair for all meetings,
- c) Be the official spokesperson for the MSESS,
- d) Appoint a Chief Returning Officer from a FAS DSU Executive Council if it is vacant,
- e) Reserve the right to veto decisions of individual Executive Council members, unless a three-fourths majority of the executive council has been formed against the President's veto decision,
- f) Shall take ownership of the MSESS discord server at the start of their term and hand ownership over to their successor at the end of their term,
- g) Maintain custody of one of the two MSESS office keys and ensure their proper use as needed,
- h) Responsible for selecting an unbiased and fair delegation for conferences alongside the VP External,
- i) Maintain Co-ownership of the MSESS Bank Account with the VP Finance,
- j) Co-sign and ensure the accuracy of any bank cheques for withdrawals from the MSESS Bank Account with the VP Finance,
- k) Maintain co-responsibility for completing all FAS Funding related duties with the VP Finance.

Section 3: Vice President Internal

3.1 The VP-Internal, shall oversee the internal administration of the MSESS, including the election process and generally assisting the president in carrying out his or her duties.

3.2 Notwithstanding to 3.1, the responsibilities of the VP-Internal shall include the following:

- a) Enforce and maintain the Constitution of the MSESS,

- b) Familiarise the Chief Returning Officer (CRO) with elections policy at least a week before the start of General Elections,
- c) Coordinate the By-elections when the Executive Council deems appropriate,
- d) Track regular and general meetings, including documenting meeting minutes,
- e) Internal documentation vault maintenance and member attendance,
- f) Coordinate the SFSS clubs day at the start of every semester,
- g) Assume the role of the chair for meetings in the event the President is absent, has resigned, has been impeached, or has abandoned the office.

Section 4: Vice President External

4.1 The VP-External, shall oversee interactions with engineering student societies from other Universities, and shall oversee interactions with the ESSS and SEESS.

4.2 Notwithstanding to 4.1, the responsibilities of the VP-External shall include the following:

- a) Liaise with the CFES, WESST and Camp 5,
- b) Help coordinate the Iron Ring Ceremony,
- c) Coordinate and Co-Chair the organisation of the SFU Engineering Competition,
 - i) Where the SFU Engineering Competition is a joint effort between SFU-Surrey (MSESS + SEESS) and SFU-Burnaby (ESSS),
- d) Responsible for selecting an unbiased and fair delegation for conferences alongside the President.

Section 5: Vice President Events

5.1 The VP-Events, who shall oversee events organised by the MSESS and plan a few events every semester. Events may be coordinated with a dedicated event chair who VP-Events will be responsible for selecting.

5.2 Notwithstanding to 5.1, the responsibilities of the VP-Events shall include the following:

- a) Organise regular events that promote school spirit, and engagement,
- b) Be the representative of MSESS for any FAS-Collaborated Events in the absence of any volunteered representatives,

- c) Ensure campus rules and guidelines are followed at all events and at all times.

Section 6: Vice President Finance

6.1 The VP-Finance, shall oversee matters concerning the finances of the MSESS.

6.2 Notwithstanding to 6.1, the responsibilities of the VP-Finance shall include the following:

- a) Preside over the writing, submission and approval of grants,
- b) Prepare Monthly Financial Reviews with the Executive Council and maintain an accessible summary of current financial statuses,
 - i) The Monthly Financial Review must include bank statements or other forms of official documentation for accuracy,
- c) Recommend the best use of the budget,
- d) Maintain financial records and accounts,
- e) Maintain Co-ownership of the MSESS Bank Account with the President,
- f) Co-sign and ensure the accuracy of any bank cheques for withdrawals from the MSESS Bank Account with the President,
- g) Maintain co-responsibility for completing all FAS Funding related duties with the President.

Section 7: Vice President Communications

7.1 The VP-Communications, shall oversee the internal and external publications and information distribution mechanisms of the MSESS, including regular email and social media platforms to inform the members about upcoming events and any other announcements.

7.2 Notwithstanding to 7.1, the responsibilities of the VP-Communications shall include the following:

- a) Work alongside VP Services to ensure the website has regular updates,
- b) Coordination of all announcements on email and social media platforms, such as Discord, LinkedIn, Facebook and Instagram,
- c) Maintenance and upkeep of all social media platforms for regular engagement activities such as LinkedIn, Facebook and Instagram.

Section 8: Vice President Services

8.1 The VP-Services, who shall oversee such matters concerning the promotion of the MSESS.

8.2 Notwithstanding to 8.1, the responsibilities of the VP-Services shall include the following:

- a) Handle any MSESS-affiliated websites such as the building and maintenance of these websites, including the MSESS Github Resources,
- b) Work with the VP Academics to ensure the upkeep of the MSESS Exam Bank,
- c) Oversee and lead the MSESS merchandise sales,
- d) Lead the moderation of the MSESS discord server to ensure the safety and well-being of the MSE community online,
- e) Ensure proper utilisation of MSESS-owned equipment, which includes but is not limited to the 3D Printer, MSESS Banner, and SystemsFair Banner.

Section 9: Vice President Professional Relations

9.1 The VP-Professional Relations, who shall primarily oversee the organisation of the SystemsFair which includes networking with various companies to be a part of this major annual event, booking the space, arranging food for the guests and any other related tasks.

9.2 Notwithstanding to 9.1, the responsibilities of the VP-Professional Relations shall include the following:

- a) Keep track of all interactions with corporate entities, and professional organisations,
- b) Maintain external relations with any existing or prospective sponsorship opportunities and coordinate technical workshops or collaborations where possible,
- c) Coordinate SystemsFair such that it occurs by the end of their term.

Section 10: Vice President Academics

10.1 The VP-Academics, who shall be a liaison between the year-reps and MSE faculty to address student academic concerns, improve academic structure and content, and collectively work with the faculty.

10.2 Notwithstanding to 10.1, the responsibilities of the VP-Academics shall include the following:

- a) Responsible for attending academic-related school committee meetings (such as SLC meetings, School faculty meetings, Undergraduate committee meetings etc.),
- b) Coordinate the Student Liaison Meeting (SLC),
- c) Oversee the year representatives and provide proper transitions and guidance in their roles,
- d) Facilitate the coordination of any academic-related event,
- e) Follow any non-disclosure agreement formed at faculty meetings by faculty members,
- f) Maintain positive relations and representation of the MSESS with the Faculty,
- g) Coordinate between VP Services and Faculty staff to maintain the upkeep and permitted use of the MSESS Exam Bank.

Article 5: Class Representatives

5.1 There shall also be a body of Class Representatives that will communicate and maintain mutual understanding between the members of the MSESS and the Executive Council. Class Representatives shall also sit on MSESS Committees, as per MSESS policies.

5.2 The Class Representatives to the MSESS shall consist of a maximum of:

- i) First-Year Representatives - 3
- ii) Second-Year Representatives - 2
- iii) Third-Year Representative - 2
- iv) Fourth-Year Representative - 1

5.3 SFSS Council Representative, an additional position whose holder will sit on the Executive Council but is subject to the election only among the Council members, shall liaise between the SFSS membership as it is represented at the Council Level and the MSESS Executive Council. Students from all years shall be eligible for the position though it is advised that the strongest member of the Executive Council – often the president – be selected to fulfil this position.

5.4 Class Representatives to the MSESS must attend at least half of all regular meetings, or when called to a meeting by any member, and in addition, must attend all general meetings. Failure to attend two successive meetings where called to attend, without due cause or report to the Executive Council, will result in the automatic recall of the Class Representative.

5.5 Notwithstanding 5.4, the Council Representative must attend three-quarters of all regular MESS meetings.

Article 6: Directors And Committees

Section 1: Directors And Committees

1.1 A body of Directors and committees will assist the Executive Council in the execution of their roles and responsibilities.

1.2 Directorships and Committees may be created at the discretion of the Executive Council as required to successfully complete MESS initiatives under the leadership of an appropriate Executive Member.

1.3 A director or committee member may be removed for any of the following:

- a) Resignation,
- b) Three (3) unexcused, consecutive absences from meetings,
- c) Unsatisfactory performance according to a petition signed by two-thirds ($\frac{2}{3}$) of the Executive Council,
- d) Failure to complete any of their duties without reasonable excuse.

Section 2: Director Requirements And Responsibilities

2.1 Directors may be self-nominated but must be voted upon by the Council at a Regular Meeting by a majority vote.

2.2 A director will serve under an appropriate executive member.

2.3 The Executive Council may decide a Director's term of length as appropriate to the initiative.

2.3 Directors will only be held by one SFU MSE undergraduate student.

2.4 A Director that is removed from their position shall be replaced in accordance with Section 2.1 of this Article.

Section 3: Committee Requirements And Responsibilities

3.1 Once a Committee has been formed, members will be voted in at the discretion of the Executive the committee is under.

3.2 A Committee will exist under an appropriate Executive member and/or a Director.

3.3 Although Directors are allowed to suggest nominees, the final decision regarding the election of a Committee Member rests with the appropriate Executive member the committee exists under.

3.4 Committee can consist of 2 or more SFU undergraduate students.

Article 7: Meetings

- 7.1** There shall be at least one properly constituted regular meeting per month and a minimum of four properly constituted regular meetings per semester.
- 7.2** There shall be at least one properly constituted general meeting per year.
- 7.3** Regular meetings may be called at the request of any member by a petition containing the name and signatures of at least six MESS members.
- 7.4** General meetings may be called at the request of any member by a petition containing the names and signatures of at least twenty MESS members.
- 7.5** Notice of regular meetings must be at least three days.
- 7.6** Notice of a general meeting must be at least fourteen days.
- 7.7** Notice of meetings must be communicated to the vast majority of all MESS members.
- 7.8** Any room, readily accessible by all MESS members, on any SFU campus shall serve as the venue for MESS meetings.
- 7.9** Further stipulations of notice requirements, methods of communication, and location of venues shall be specified by MESS policies.

Article 8: Quorum

- 8.1** Quorum for regular meetings shall be determined by the SFSS Council Representative. Until the DSU Outreach staff person calls for an expansion of the Executive Council by creating more positions to accommodate membership growth, a quorum for regular meetings shall be no fewer than six members.
- 8.2** Quorum for general meetings shall be twenty-five regular members.
- 8.3** Quorum for meetings where the MESS constitution will be amended will be 40 MESS members, excluding AGM where the set 25 quorum will be acceptable
- i) Two members of each year where the year will be defined by the majority of their course load and its level.

Article 9: Rules of Order

- 9.1** The Chair, as elected by the membership present at the meeting, shall adopt Robert's Rules of Order for the conduct of all meetings.

Article 10: Decision-making and Voting Procedures

10.1 Proxy votes are not allowed.

10.2 Voting on any motion must be done at a properly constituted meeting by either a show of hands or by secret ballot on the request of any member.

10.3 Notwithstanding 10.2: Remote voting will be permitted at regular meetings under due cause, as defined by MESS policies.

10.4 A motion shall pass by a majority vote of those members voting, except as defined in 14.1 and 19.1.

Article 11: Chief Returning Officer

11.1 All general elections shall be administered by a Chief Returning Officer (“CRO”).

11.2 A current executive member shall not be eligible for the CRO position

11.3 The nomination period shall open no later than two weeks prior to the CRO election, shall remain open for no less than one week, and shall close no earlier than one week prior to the CRO election.

11.4 The nomination period shall be considered open once the Executive Council gives notice of a call for nominations, and shall be considered closed once the Executive Council gives notice of the list of all candidates.

11.5 Self-nomination shall be accepted by the Executive Council.

11.6 Voting for the CRO shall be held by secret ballot at a regular meeting called for the purpose. The candidate receiving the most 'yes' votes shall be elected.

11.7 All CRO election notice announcements must be communicated to the vast majority of MESS members, as specified by MESS policies.

Article 12: General Elections

12.1 Terms of office for the Executive Council and the Council Representative shall be one year, beginning May 1st through April 30th of the following year.

12.2 Terms of office for the members of the Class Representatives shall be one year, beginning October 1st through September 30th of the following year.

12.3 Executive Council general elections shall take place in the Spring semester by no later than Week 10 of regularly scheduled classes.

12.4 Class Representative general elections shall take place in September.

12.5 The nomination period shall open no later than two weeks prior to an election, shall remain open for no less than one week, and shall close no earlier than one week prior to an election.

12.6 The nomination periods shall be considered open once the CRO gives notice of

a call for nominations, and shall be considered closed once the CRO gives notice of the list of all candidates.

12.7 Nominations shall be accepted by the CRO in writing with the names and signatures of not fewer than 4 regular members of the executive council and not fewer than 3 for the year representatives.

12.8 Voting shall be done through SFU Websurvey so that it is readily accessible online. It will remain open for no fewer than 2 days and the candidates with the largest number of votes shall be elected.

12.9 All elections, or CRO, notice announcements and communications to MSESS members must be communicated to the vast majority of MSESS members, as specified by MSESS policies.

12.10 In the event of a tie, the tied candidates are to participate in a “Candidates’ Questionnaire Period” during the AGM, after which a secret ballot is to take place immediately after and shall remain open for up to 2 days and the candidate with the majority vote shall be elected.

12.11 All Candidates must ensure they will be active SFU-MSE students for the entirety of their Term of Service, including Executive Council, SFSS Councillor, and Year Representatives.

Article 13: By-Elections

13.1 In the event that all positions are not filled during the annual election, a by-election shall be held within six months. As the number of students enrolled in the Mechatronic Systems Engineering program increases, this period shall be minimised accordingly.

13.2 Should council members resign their seat before the full term is served, including that of the Council Representative, a by-election shall be held within one month of the vacancy's creation.

13.3 The nomination period for by-elections shall open no later than two weeks prior to a by-election, shall remain open for no less than one week, and shall close no earlier than one week prior to a by-election.

13.4 The nomination periods shall be considered open once the Executive Council gives notice of a call for nominations, and shall be considered closed once the Executive Council gives notice of the list of all candidates.

13.5 Self-nominations shall be accepted by the Executive Council.

13.6 Voting for all by-elections shall be held by secret ballot at a regular meeting called for the purpose. The candidate receiving the most 'yes' votes shall be elected. Secret ballot voting may occur online.

13.7 All by-election notice announcements must be communicated to the vast

majority of MSESS members.

Article 14: Amendment of the Constitution

14.1 This Constitution may be amended by the MSESS Membership called for the purpose, by a 2/3 majority vote of those present and voting.

14.2 No amendment shall be valid until ratified by the SFSS Council Representative.

14.3 Notice and descriptions of an amendment shall at least be prominently included in the notice of the general meeting called for that purpose. Copies of the amended constitution shall be made available to all members upon request.

Article 15: Dissolution

15.1 In the event that the MSESS becomes inactive, all assets of the MSESS shall revert to the Simon Fraser Student Society, to be held in trust for a minimum period of two years. For the purpose of this article, the MSESS shall be determined inactive if the membership does not hold the minimum number of properly constituted meetings as required by this constitution for four consecutive semesters.

15.2 If, during the aforementioned time period, the MSESS is properly reconstituted to fulfil the mandate of this constitution the trust shall be dissolved and all assets shall be at the direct disposal of the MSESS.

Article 16: Signing Authority

16.1 Signing officers for the MSESS shall be:

- i) The President
- ii) The VP Finance
- iii) Up to two other executive members as appointed by the Executive Council
- iv) The SFSS Council Representative

Article 17: Recall of Executive Council Members and Representatives

17.1 The membership may recall any person elected to represent them by a 2/3 majority vote of the members present at a properly constituted general meeting called for the purpose.

17.2 Notice of a motion to recall must be clearly stated in the notice of the meeting.

17.3 Recall of the Council Representative shall be handled in accordance with *By-Law 16 – Resignation, Impeachment, or Abandonment* of the SFSS Constitution.

Article 18: Termination of An Appointed Member

Section 1: Purpose

1.1 In the event an Appointed member may be terminated by any member of the Executive Council at a Regular Meeting called for that purpose.

Section 2: Procedure

2.1 Termination of an appointed member(s) shall be initiated from a signed petition of 25 MSE undergraduates; voting must be passed by a two-thirds majority vote at a Regular Meeting with an increased quorum of 40.

2.2 Upon the reading of the motion to terminate the appointed member, the appointed member in question shall be given the opportunity to defend their position to the voting body.

2.2 The voting body shall convene and discuss the merits of the arguments put forth by the appointed member in question.

2.4 Notwithstanding 2.1, the appointed members' term shall immediately terminate upon an affirmative two-thirds majority vote.

2.5 Should the member be terminated at an Executive Council meeting, they shall have an opportunity to appeal the decision to the Executive Council, and the procedure shall be the same.

Article 19: Standing Orders, Policies and Procedures

19.1 Standing orders, policies, and procedures designed to regularise the business of the MSESS, or amendments to the same, shall require approval of the membership by a 2/3 majority vote of those voting at a meeting called for the purpose.

19.2 Notice and descriptions of changes shall at least be prominently included in the notice of the meeting called for that purpose. Copies of the amended policies shall be made available to all members upon request.

19.3 No change to the standing orders, policies, or procedures shall be valid until ratified by the SFSS Council Representative.

19.4 Standing orders, policies and procedures shall not violate the SFSS Constitution, MSESS Constitution, or SFSS policies as defined in the SFSS Policy Manual.

19.5 All MSESS standing order, policies, and procedures shall be accompanied by the constitution.

Article 20: Enabling Period

20.1 During a semester break the Executive Council may allocate no more than a total of \$150 in funds.

20.2 All decisions made during the aforementioned period in 18.1 must be reviewed

and ratified at the next properly constituted regular meeting.

Article 21: Branding Guide

21.1 The branding guideline as presented in “Branding_Guide_2017_2018.pdf” will be adopted by the MSESS’.

Article 22: Accounts and Services

22.1 All accounts and services must be handed over to the President and VP Services upon transition.

22.2 The Discord Server will be a domain of the MSESS. The Discord Server shall be an acceptable place to host MSESS general and executive meetings. The Discord Server will be managed by the Executive team and year representatives as moderators. The Discord Server Rules shall be listed in a clearly marked channel.

22.3 All MSESS Executives shall have administrative privileges on the MSESS Discord Server.

Article 23: Keys And Access

Section 1: Purpose

1.1 The aim of the key policy is to establish a standard procedure for the MSESS to approve the issuance and authorisation of access to the MSESS Office, SRYC Room 4014.

Section 2: Possession And Procedures

2.1 The President shall possess one of the MSESS office keys.

2.2 The second MSESS office key shall be held by Security at the front desk in SRYC, and members of the executive council may borrow it during appropriate daytime hours.

2.3 The President shall hold the cabinet keys, which will be utilised when required.

2.5 Every member of the Executive Council is obligated to return the security key once they have accomplished their designated task that required its usage.

2.6 The dispensation of key access to Directors shall be determined by the appropriate keyholder as necessary.

Article 24: Conference Bidding

Section 1: Purpose

1.1 The purpose of this policy is to regulate how conference biddings will occur and to ensure full support of the MSESS and the School prior to presenting a bid to host a regional, or national event.

Section 2: Organizing Chair

2.1 The Organizing Chair shall be an individual who wishes to host a regional, or national event.

2.2 The Organizing Chair shall present an event bid to the Executive Council for approval prior to presenting to the regional or national organisations.

2.3 Executive Council approval does not imply or guarantee financial support or liability for the event.

Title II: Amendment History

2017

- Minor changes to Article 1: Name, Article 5: Executive Council, Article 8: Quorum

2018

- Addition of Article 19: Branding Guide
- Major Changes: Article 4: Executive Council [The formal Addition of the VP Services and VP Professional Relations role to the constitution]
- Minor changes to Article 7: Quorum and Article 13: Amendment of Constitution

2022

- Added Article 20: Accounts and Services

2023

- Added Articles 6: MESS Directors and Committees
- Added Article 18: Termination of An Appointed Member
- Added Article 23: Keys And Access
- Added Article 24: Conference Bidding
- Major changes to Article 3: Membership, Article 4: Executive Council
- Minor changes to Article 2: Purpose, Article 11: General Elections
- Renumbering of all articles in the table of contents following the new Article 6: MESS Directors And Committees